

Regular Council Meeting of December 5, 2023

Present were: Mayor Naillon, Councilmembers Shaw, Marthaller, Werner, Hart and Moser.  
Absent: None.

Meeting called to order at 7:00 pm by Mayor Naillon. Pledge of Allegiance given.  
Copies of the November 21<sup>st</sup> council meeting minutes were read and approved.

Cindy Wallitner was present to discuss the Fire Department Appreciation Event that was held in September. Wallitner thanked the Mayor and Councilmembers for participating in the event and expressed her appreciation on behalf of the community for the dedication shown by the Oroville Fire Department members. Donations were submitted to the American Legion and after paying for the expenses of the appreciation event, \$3,040.47 was left over to donate to the Fire Department. Wallitner presented Fire Chief Rawley with the donation check for the Fire Department; Assistant Fire Chiefs Joe King and Jarrod Koepke were also present. Rawley thanked Wallitner and Denise Dhane for organizing the event; the support shown was greatly appreciated by the department. The Mayor and Council expressed their appreciation for the fire department members as well.

Arnie Marchand was present to discuss a proposal for the South side of the Kiosk recently installed along the highway in front of the City Park; explanation given on what Marchand would like to see on the Kiosk. Marchand will attend a future meeting to discuss further when he has a draft layout designed for the City's consideration.

Fire Chief Rawley further thanked the Mayor and Council for their support of the department.

Public Hearing on the 2024 Budget opened by Mayor Naillon; no changes have been made to the budget since the preliminary budget hearing. No additional comments received. Mayor Naillon closed the public hearing. Budget adoption ordinance will be presented for approval during the December 19<sup>th</sup> meeting.

Mayor Naillon explained the Water Rate Increase Ordinance #935, Sewer Rate Increase Ordinance #936 and Garbage Rate Increase Ordinance #937. The base rate of each service will increase by \$1.00. Motion by Werner, second by Moser that Ordinances 935, 936 and 937 be approved; motion carried unanimously.

Mayor Naillon stated that the utility billing due date change that was approved during the November 21<sup>st</sup> meeting needs to be revisited. Clerk Denney explained the billing process and that changing the due date to the last day of the month will not work with the billing software. Denney stated that with the proposed change of the due date, the posting of the delinquency charges will need to happen with the billing run for the month and with the bills being outsourced on the 26<sup>th</sup> of the month, the penalty could not be applied; if the penalty run were to be a separate process after the bills were created, there is no way to separate the balances and all customers would get a penalty applied to their account. Denney requested that the due date be changed to the 25<sup>th</sup>, with penalties applied on the 26<sup>th</sup>. Motion by Moser, second by Werner that the delinquency ordinance be amended to reflect the change as due by the 25<sup>th</sup>, with the penalty applied on the 26<sup>th</sup>; motion carried unanimously.

City domain creation and email change update given by Deputy Clerk Finsen. Finsen is working on clarifying a couple more details and will update the Council as soon as she receives the information. Discussion on cost and services included. The Mayor and Council thanked Finsen for providing the information and requested that she continue working on it.

Public Hearing opened by Mayor Naillon to review the Final Project Performance Public Utilities GIS Mapping Funded by the Community Development Block Grant; handouts were made available to the public in attendance explaining rural community grants for activities that benefit low-and moderate-income persons. Mayor Naillon explained that the project is an online comprehensive mapping tool for the city's water, sanitary sewer and stormwater utilities. The GIS Map includes water lines, valves, service meters, and sanitary sewer lines and services. Data for each utility includes age, material, size, date of last maintenance, date and extent of previous problems or repairs, depth and other necessary or critical information. The City is now able to access utility information quickly and effectively during an emergency, or despite any staff changes or illness, etc. Mayor Naillon stated that the grant amount was \$30,000, the project is complete and asked if there were any comments. Superintendent Thompson explained the mapping that is now available to the City Crew from this project. Assistant Fire Chief Joe King asked if the fire hydrants were included in the mapping; Thompson stated that they are. Thompson further explained that the City Crew was involved in the

mapping process and the City's engineer, Varela, put the information together. No further comments. Mayor Naillon closed the hearing.

Building Inspector Interlocal Agreement Amendment with the City of Okanogan explained by Mayor Naillon; current agreement expires December 31<sup>st</sup> of this year and the amendment would continue the agreement through 2024 and shall be continued thereafter year-by-year unless and until either party provides notice of termination as specified in the original agreement. Motion by Werner, second by Hart that Mayor Naillon be authorized to sign the agreement amendment; motion carried unanimously.

2023 Budget Amendment Ordinance #938, 1<sup>st</sup> Reading, explained by Clerk Denney; amendment provides for additional TIB funds for the seal coat project and funding from TIB for the preliminary engineering on the Ironwood 12<sup>th</sup> to 17<sup>th</sup> Project. Street Fund will increase from \$495,000 to \$716,800. Budget amendment ordinance will need to be adopted during the December 19<sup>th</sup> City Council meeting.

#### Department Head Updates

Chief Langford stated that Officer Mauigoa has completed his probationary period; further stated that Mauigoa is an excellent officer and is well liked by the community.

Chief Langford stated that the Christmas with a Cop event will be held Saturday, December 16<sup>th</sup> at the American Legion Hall.

Chief Langford stated that he had been approached about putting on a mass casualties drill and would like to meet with Fire Chief Rawley to discuss the possibility.

Superintendent Thompson stated that the City Crew used the Sewer Vac Truck to expose a 60' trench and the crew was very appreciative to have that option; stated that due to the amount of conduit in the ground, the trench would have had to be hand dug.

Councilman Hart questioned when the mandatory public officials training would be held; Clerk Denney stated that she would like to schedule that for January for the entire council and would also like to invite the Civil Service and Planning Commission members.

Councilman Moser questioned if the money had been received from the DNR for the Oroville Fire Department's involvement in the Eagle Bluff Fire; Fire Chief Rawley stated that approximately \$11,300 was received.

Motion by Marthaller and second by Werner the vouchers \$373,231.54, #32912-32936, be paid, manual checks \$2,260.09, Park Account EFT #990544, Checking Account EFT #990485, Checking Account #32777, 32838-32846, be paid, the November 30, 2023 payroll of \$80,512.55, #32870-32911, Direct Deposit Run, EFT #202346-202347, be approved and the meeting be adjourned at 7:40 pm. Motion carried unanimously.

Minutes approved \_\_\_\_\_

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Mayor

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Clerk